

FOOD ESTABLISHMENT SAFETY TRAINING

Monongalia County Health Department offers three levels of food safety training: [Food Worker Training](#), [Food Manager Training](#), and [Person in Charge \(PIC\) Training](#). View the entire [2008 Food Safety Training Class Schedule](#) or call the 24/7 Training Information Hotline at 304-598-6702 for the latest information.

All classes are taught in Monongalia County Health Department's Training Center located on the ground level of the Public Health Center Building. [[View map and directions.](#)] The capacity of the Training Center is strictly limited to 100 on a first-come, first-enter basis. Parking may be limited on busy days. Cash, checks, and credit or debit cards are accepted. A photo ID is required to attend any class.

West Virginia follows the 1999 FDA Model Food Code with some exceptions, exclusions, and revisions as enacted by WV Legislative Rule, [64CSR17](#). The entire [Food Code](#) is available on the FDA web site. Printed copies can be obtained by ordering publication number [PB99-115925](#) from the National Technical Information Service (1-800-553-6847) for \$45.00

FOOD ESTABLISHMENT MANAGER TRAINING ([Schedule](#))

The Monongalia County Board of Health requires each permitted food establishment facility in Monongalia County to employ and maintain the employment of a trained food establishment manager. A trained manager can only represent one facility. Entities with multiple permits must have multiple trained managers. Certification is obtained by attending and passing the Monongalia County Food Establishment Manager Training Course OR through competency testing.

This course is designed to teach key food sanitation concepts and the requirements of the 1999 FDA Food Code as adopted by the WV Legislature. Course concepts include:

- Prevention of food-borne diseases,
- Personal hygiene and sanitation practices,
- Restricting or excluding employees with diseases or medical conditions,
- Food microbiology concepts,
- Time/temperature parameters,
- Consume by dating,
- Critical Control Points,
- Identifying and correcting critical violations,
- Identifying and avoiding food-borne illnesses and outbreaks
- Improving overall sanitation levels, and
- Improving inspection results and avoiding permit suspensions

This is a two day course. Registration is \$125 per person with materials provided. Participants must pass a final exam to successfully complete the course. Upon successful completion of the course, participants will receive a 3 year Food Worker card and a certificate.

Please contact Terri Berton at 304-598-5138 or by [email](#) to register for Manager Training. Classes may be cancelled if not filled.

FOOD ESTABLISHMENT MANAGER TESTING ([Schedule](#))

Those with extensive knowledge of food safety and the requirements of the Food Code may “test out” of this course for a \$50 testing fee. The Food Manager Training Manual may be purchased as a study guide for \$25. Participants must score 80% to earn a certificate.

Please contact Terri Berton at 304-598-5138 or by [email](#) or for more information.

FOOD ESTABLISHMENT PERSON IN CHARGE (PIC) TRAINING ([Schedule](#))

The Person in Charge (P.I.C.) course covers the basic knowledge required by the 1999 FDA Food Code for an onsite person in charge of food establishment operations, including: foodborne diseases, employee health and hygiene, food microbiology, time and temperature controls, preventing cross contamination, and equipment sanitation.

This is a one half day course. Registration is \$30 per person with materials provided. Participants must complete an open book worksheet to receive their PIC card. All attendees will receive a 1 year Food Worker card.

Please contact Terri Berton at 304-598-5138 or by [email](#) to register for PIC Training. Classes may be cancelled if not filled.

FOOD WORKER TRAINING ([Schedule](#))

The Monongalia County Board of Health requires all *employees and volunteers of permitted food establishments* to have valid Food Worker Cards issued by Monongalia County Health Department. Permitted food establishments include bars, caterers, child care facilities, concession stands, grocery stores, hospitals, nursing homes, restaurants, schools, “soup kitchens”, specialty food shops, etc. Food employees include baggers, bartenders, cashiers, cooks, delivery persons, dishwashers, hostesses, managers, servers, stockers, as well as bakery, deli, produce, or meat department employees, whether paid or unpaid.

A Food Worker card is obtained by attending the MCHD Food Worker Training Course. The cost of a one year card is \$10.00. Cards are renewed by attending the course again or by testing (see Food Worker Testing below). A card may be renewed for a maximum of three years at a cost of ten dollars per year. A current card must be presented at the time of renewal.

The Food Worker Course is designed to give food employees a broad overview of food sanitation practices that minimize foodborne illness. It stresses employee health, good hygiene, hand washing, preventing cross contamination, food temperature controls, and cleaning and sanitizing procedures. Participants view two videos and a PowerPoint presentation.

Anyone arriving after a session has started or is at capacity will be denied entry. Registration begins 15 minutes prior to class. Classes are approximately 1 hour and 30 minutes long.

Offsite courses are available for groups of 25 or more on a fee for service basis, typically \$100 per session plus \$10 per person for the one year card. Please contact Terri Berton at 304-598-5138 or by [email](#) for more information.

Food Worker Testing ([Schedule](#))

Those with a working knowledge of the 1999 Food Code may renew their Food Worker card by “testing out” of the Food Worker Course. The test fee is \$5.00 and the regular cost of the card (\$10 per year) still applies. Cards may be renewed for a maximum of three years. Study material is available online at <http://www.monchd.org/download/FWTesting.pdf>. Candidates must score 80%. Anyone scoring less than 80% will be issued a temporary card and must attend the next scheduled class.

Please contact Terri Berton at 304-598-5138 or by [email](#) for more information.

Temporary Food Worker Training ([Schedule](#))

Temporary Food Worker cards allow facilities to comply with the food Worker training requirements between scheduled classes. Candidates for a temporary card must complete a 20 question worksheet that can be completed off site. Study materials and worksheets are available at MCHD or online at <http://www.monchd.org/download/FWTemporaryTesting.pdf>. Candidates bring should bring the completed worksheet to the MCHD Training Center ONLY on the dates and times specified. Worksheets will be scored by an advisor.

The cost of obtaining training for a temporary card is \$1 for each week issued in advance of the next regularly scheduled class for a maximum of \$5. Temporary cards will only be issued once per calendar year.

Please contact Terri Berton at 304-598-5138 or by [email](#) for more information.